



Supervisor - Community Prevention Programming and Promotion job description

Work Site:

Fort McMurray, Alberta

Status:

Regular Full Time

JOB SUMMARY:

Reporting to the Director of Education, this position is responsible for the planning, delivery and evaluation of a broad spectrum of community programs that emphasize community based, culturally relevant prevention programming focused on increasing youth and family wellness and identify. The long-term goal of the prevention programming is to decrease the number of children and families requiring child family services intervention and ensure the well being of children maintaining connections to their families, communities and rich Cree and Dene cultures.

Responsibilities:

1. Will provide leadership and vision to a community-based team that delivers community culture and language prevention programming.
2. Will be responsible for providing leadership and direction for operations management.
3. Planning, implementation and evaluation of services and activities within the communities of Athabasca Chipewyan First Nation (Fort Chipewyan based), Fort McMurray 468 and Chipewyan Prairie Dene First Nation.
4. Leads an inter-disciplinary team and works as a team player with colleagues and co-workers and in collaboration with key community and external stakeholders to achieve excellence in youth and family centered care, culture, language and well being programming.
5. Primary interactions and communications are with ATC Directors, First Nation Community administration departments, schools and your community-based staff.

QUALIFICATIONS:

- Bachelor (Masters preferred) in a relevant social development, community development or health care profession (i.e. Bachelor or master's Social Work Degree)
- Three (3) to five (5) year's recent, related community development experience, including direct supervisory experience or an equivalent combination of education, training and experience.



- Current registration/membership with a recognized professional association.
- Excellent oral and written communication skills,
- Ability to speak Dene/Cree an asset
- Strong computer literacy with word processing, spreadsheet and/or database programs and ability to complete program assessment and reporting are required.

ROLE SPECIFIC EXPERTISE:

- Collaborates with community administration and organizations and external stakeholders to develop, manage and evaluate community based, culturally relevant prevention programming considering community needs, interagency relationships and culturally relevant programming within each community.
- Understands available resources for program/unit and keeps community driven, culturally relevant programming as the focus to provide quality services the forefront; provides feedback and detailed analysis on budget variances and makes recommendations for corrective action.
- Fosters collaborative working relationships to support the professional practice and ongoing development of staff.

REQUIRED COMPETENCIES

- Adaptability
- Dependability
- Job Knowledge
- Client Focus
- Budgets and cost control
- Computer skills
- Public Relations
- Cultural Sensitivity
- Tactful communication
- Foster positive relations
- Interpersonal skills
- Integrity and ethics
- Productivity
- Teamwork
- Managing for results
- Excellent oral and written skills

Athabasca Tribal Council is an equal opportunity employer and strives to ensure that its hiring process meets the needs of all persons with disabilities. As such, Athabasca Tribal Council will provide reasonable accommodation for any applicant, as requested during the hiring process.

How to apply:

Please forward your resume and any related certificates to: hr@atcfn.ca

Closing date: Position will remain open until its filled.

